

Field Operations

- The Purchase Order shall be delivered complete. Partial deliveries are not accepted unless otherwise agreed.
- Each Purchase Order shall be packed and labeled separately.
- Each Purchase Order line item shall be packed separately and be labeled with the following information:
 - Lundin resource number & Material Description
 - Manufacturer & Manufacturer's part number
 - Serial number
 - Purchase order number & Purchase order item number
- To help conserve natural resources and protect the environment, all suppliers shall:
 - Look for opportunities to reduce packaging of your deliverables where possible
 - Increase the amount of recycled and reusable material content in packaging
 - Give preference to more environmentally friendly packaging such as shredded cardboard.
 - **Use of expanded polystyrene is forbidden**
- The delivery note shall always follow the shipment and be in compliance with Purchase Order set up; meaning that each line in the Purchase Order shall have a corresponding line on the delivery note. Each line in the delivery note shall contain the following information, which shall be identical with the information given in the Purchase Order:
 - Lundin resource number & Material Description
 - Manufacturer & Manufacturer's part number
 - Serial number
 - Purchase order number & Purchase order item number
- Equipment that requires any type of certificate shall have these attached to the material in waterproof packaging and be easily accessible.
- Dangerous goods shall be packed and labeled in accordance with applicable regulations for dangerous goods; ADR, IMDG and IATA. Safety data sheets in Norwegian and English, declarations and Multimodal Dangerous Goods Form shall always follow the shipment.
- Pre-packed material to be sent direct offshore shall meet industry requirements in NOG Guideline No. 116 - Packing, securing and transport of cargo, and user control of carriers.
- Any temporary equipment that requires Z-015 approval shall be delivered with Z-015 Declaration of Conformity, datasheet and documentation. These shall always be based on/in compliance of the latest edition of Norsok Z-015 standard, independent of the age of the equipment. Any deviations from the latest edition of the standard shall be listed in the Declaration of Conformity.
 - The Z-015 control will be carried out at supplier's location by company Lanne Electro AS, unless otherwise agreed with Lundin, no later than 1 (one) week prior to shipment offshore.
 - Temporary Equipment must be notified and registered with Lundin 72 hours prior to shipment offshore
- Any deliveries not in accordance with these instructions might be returned for supplier's risk and account
- The agreed Incoterms is indicated on the Purchase Order. Where Lundin is responsible for the transport, please follow the instructions given in the Purchase order header with contract details to Lundin forwarding agent and necessary references.
- When preparing for transport booking the following information shall be provided:
 - Lundin client number at Bring (Indicated in PO header)
 - PO reference
 - Delivery date (deadline at Lundin's supply base or other given delivery address)
 - Collection address
 - Final recipient and delivery address
 - Description of goods (number of packages, pallets, loading carriers etc)
 - Contents of package / tradename
 - Weight & Dimensions
 - Any dangerous goods / ADR papers/IMDG
 - Open or closed truck
 - When cross-border transport, commercial invoice / customs invoice sent with booking
 - Any special considerations at loading site / collection address

Drilling and Well

Please upload delivery tickets in the WELS system prior to delivery to supply base. The delivery ticket shall include following information:

- P.O. no
- Well name and number
- Description of goods
- Number of packages
- Gross weight
- Dispatch data
- Expected date and time of arrival to Supply Base
- Material Safety Data Sheets/IMDG
- To help conserve natural resources and protect the environment, all suppliers shall:
 - Look for opportunities to reduce packaging of your deliverables where possible
 - Increase the amount of recycled and reusable material content in packaging
 - Give preference to more environmentally friendly packaging such as shredded cardboard.
 - **Use of expanded polystyrene is forbidden**
- Mandatory inspection by TH Hill to be coordinated by the supplier (both in Stavanger and Bergen) prior to shipment (assembly) and shipment to Tananger (lundinnorwayqagc@thhill.com). TH Hill needs at least 24H notification.
 - Inspection proof from TH Hill shall accompany all devices / material delivered.
- A copy of inspection control book and certificates shall accompany all lifting devices. All lifting devices shall be certified according to DnV 2.7.1. (Latest rev & incl NDT!) Supplier shall inspect the lifting devices to ensure no damages, and check all lifting devices to ensure correct lock pins, split pins, lock devices, correct colour code on shackles etc.
- Equipment that requires any type of certificate shall have these attached to the material in waterproof packaging and be easily accessible.
- Dangerous goods shall be packed and labeled in accordance with applicable regulations for dangerous goods; ADR, IMDG and IATA. Safety data sheets in Norwegian and English, declarations and Multimodal Dangerous Goods Form shall always follow the shipment.
- Pre-packed material to be sent direct offshore shall meet industry requirements in NOG Guideline No. 116 - Packing, securing and transport of cargo, and user control of carriers.
- Any temporary equipment that requires Z-015 approval shall be delivered with Z-015 Declaration of Conformity, datasheet and documentation. These shall always be based on/in compliance of the latest edition of Norsok Z-015 standard, independent of the age of the equipment. Any deviations from the latest edition of the standard shall be listed in the Declaration of Conformity.
 - The Z-015 control will be carried out at supplier's location by company Lanne Electro AS, unless otherwise agreed with Lundin, no later than 48H prior to shipment offshore.
 - Temporary Equipment must be notified and registered with Lundin 48 hours prior to shipment offshore
- Any deliveries not in accordance with these instructions might be returned for supplier's risk and account
- The agreed Incoterms is indicated on the Purchase Order. Where Lundin is responsible for the transport, please follow the instructions given in the Purchase order header with contract details to Lundin forwarding agent and necessary references.
- When preparing for transport booking the following information shall be provided:
 - Lundin client number at Bring (Indicated in PO header)
 - PO reference
 - Delivery date (deadline at Lundin's supply base or other given delivery address)
 - Collection address
 - Final recipient and delivery address
 - Description of goods (number of packages, pallets, loading carriers etc)
 - Contents of package / tradename
 - Weight & Dimensions
 - Any dangerous goods / ADR papers/IMDG
 - Open or closed truck
 - When cross-border transport, commercial invoice / customs invoice sent with booking
 - Any special considerations at loading site / collection adress